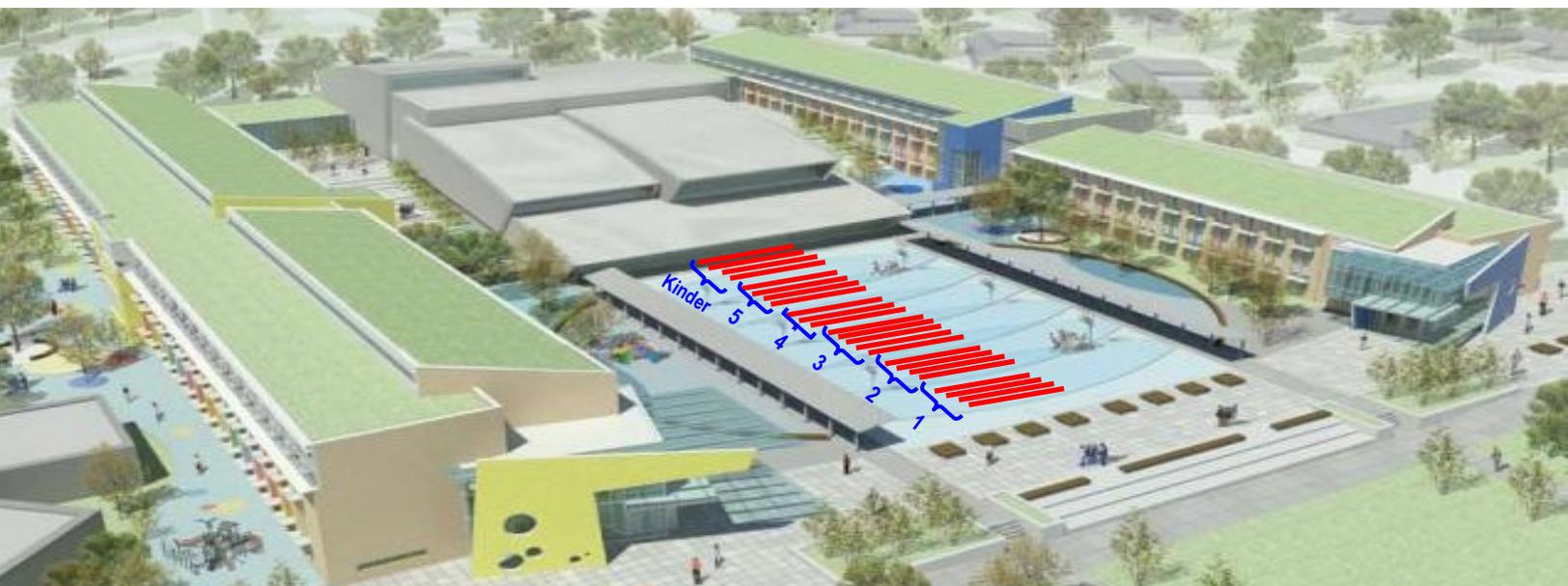




SHAPE American Elementary School
SHAPE, Belgium

New Morning Lineup and Afternoon Dismissal Locations effective Monday, February 23, 2015



Effective **Monday, February 23, 2015**, all elementary school students will now line up in the morning at the sports court between the elementary school and the middle school.

Kindergarten and grades 3 - 5 students will enter the building through the middle doors/gym doors. Grades 1 and 2 students, as well as late arrivals, will enter through the main office doors.

Students will follow the usual indoor morning lineup procedure during inclement weather.

Please do not drop off students at school earlier than 8:30 AM. There is no adult supervision before this time. Kindergarten students must be supervised by an adult at all times.

Afternoon dismissal will also be at the sports court. Parents are requested to wait outside for their students by the wooden benches or covered walkway for an orderly dismissal process.